

Rembrandt Lending System

Credit Insurance Form Installation

October 2008

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Publication

Version

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U.S. Patent No. 6,006,242

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Installation

Credit insurance forms are provided by insurance companies for use with the credit insurance plan(s) you design in the Rembrandt Lending Policy section.

Note that some forms contain language which does not apply to certain types of coverage. If this is the case and the form is selected, it may contain inaccurate information. It is the responsibility of your organization to use a provided form only with the appropriate credit insurance plan(s). Please review each form for completeness and accuracy.

WARNING! When you receive a credit insurance form, it is your institution's responsibility to contact your insurance company and verify that the Rembrandt Lending system is correctly filling out your form. Wolters Kluwer Financial Services is not liable for the accuracy of your institution's specific information.

Warranty

Wolters Kluwer Financial Services' express warranty on the Rembrandt Lending system does not apply to credit insurance forms. Any loss incurred by means of the use of this form or the manner in which the program creates the form will not be covered under the WKFS express software warranty applicable to your licenses. This custom programming work and any updates of that work are being provided to the customer AS IS, and WKFS MAKES NO WARRANTY, EXPRESS OR IMPLIED, BY DESCRIPTION, BY SAMPLE OR OTHERWISE, AND IN PARTICULAR AND WITHOUT LIMITATION MAKES NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PURPOSE.

Installing Credit Insurance Forms

Before You Begin

The Credit Insurance Form installation can be performed from a server or stand-alone computer. Before proceeding with the installation:

- Close the Rembrandt system and any other programs which may be running. The form setup program cannot install system files or update shared files if they are in use.
- All users must be disconnected from the Rembrandt system when adding new documents such as credit insurance forms and users should remain out of the Rembrandt system until the installation is complete.
- Verify you have the access code for each credit insurance form you wish to install.

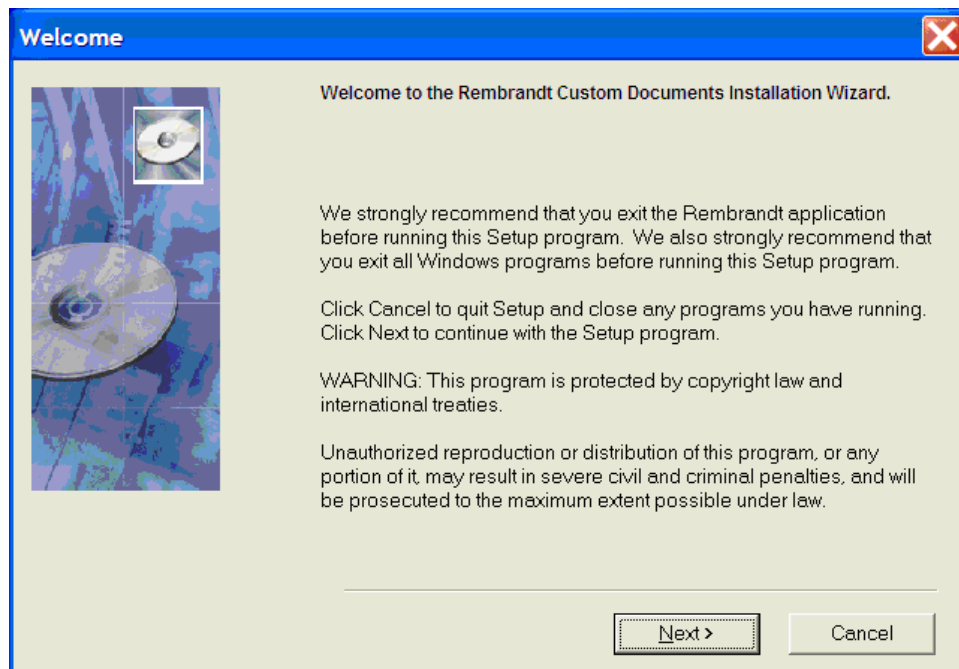
NOTE: The access code is found on the packing list you received with the Credit Insurance Forms CD.

- If possible, install the credit insurance form prior to setting up insurance plans in Lending Policy in Rembrandt using the Credit Insurance tab. Credit insurance form installation will automatically place the insurance company name and NAICS code into the name file, so you do not need to manually add this information.

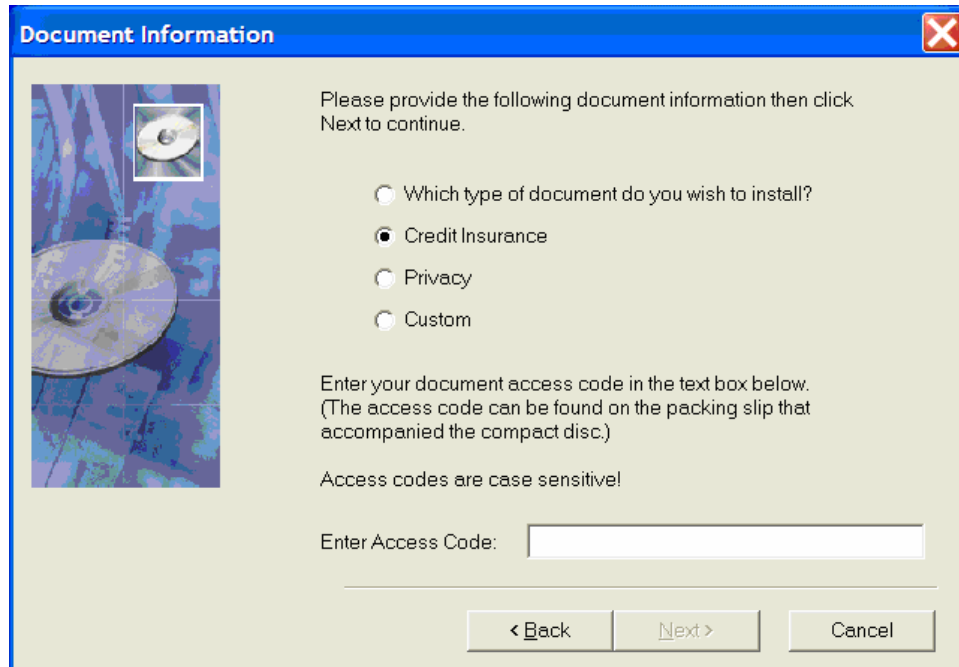
Installation

To install a credit insurance form:

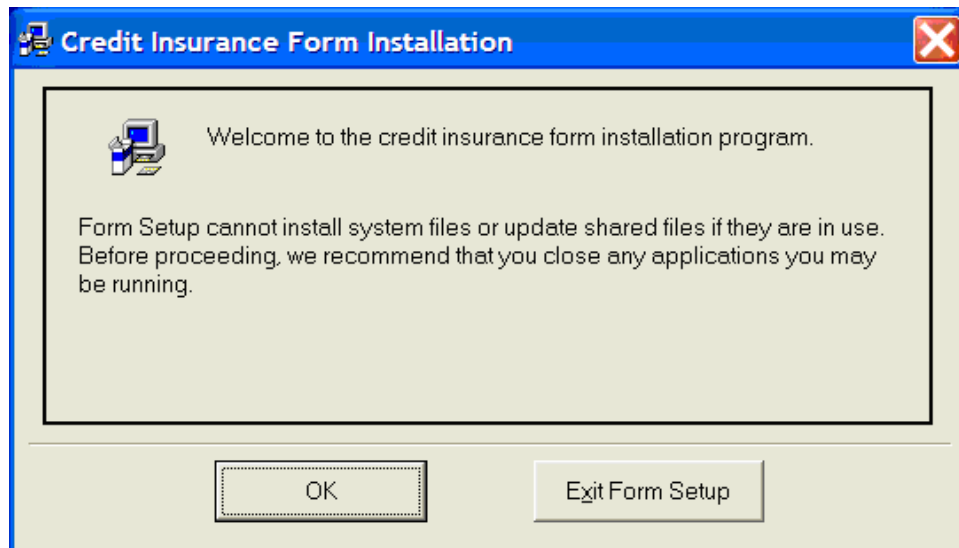
1. Insert the Credit Insurance CD into your CD-ROM drive.
2. Browse the CD-ROM drive with Windows Explorer or other file management software.
3. Double-click on **setup.exe** in the root folder of the CD to begin the Rembrandt Custom Documents Installation Wizard.



4. Click **Next**, choose Credit Insurance and enter your Access Code. The access code is found on the packing list you received with the Credit Insurance Forms CD. Note that there is one access code for each form purchased.



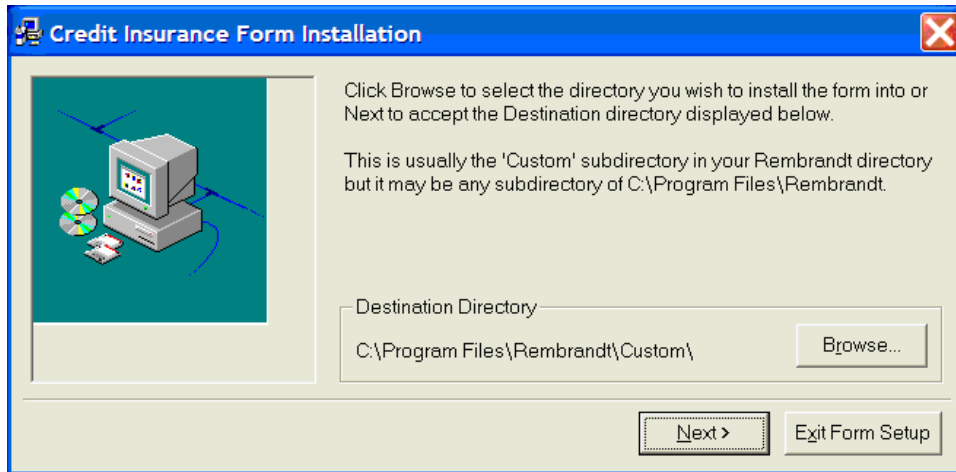
5. Click **Next** and confirm that your access code is correct. Click **Next** to bring up a second Welcome screen to continue the installation.



6. Click **OK** and the installation program will search your Rembrandt database for organization information.

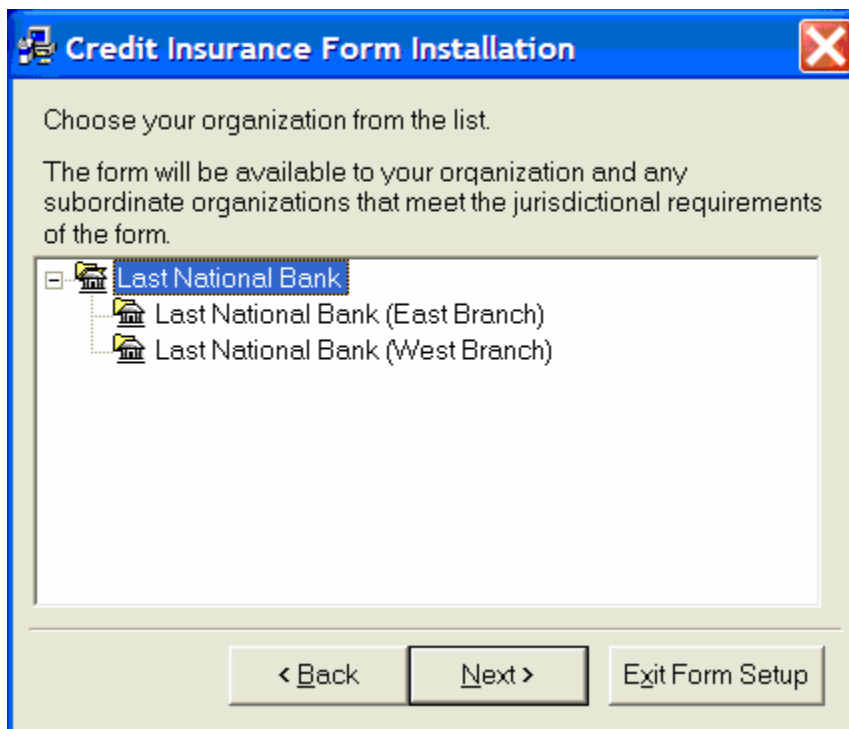


- When this is complete, you will be prompted for an installation location for the credit insurance form. It is recommended you accept the default location.



- After choosing an installation location and clicking Next, you will be prompted to select the organization that will use this credit insurance form.

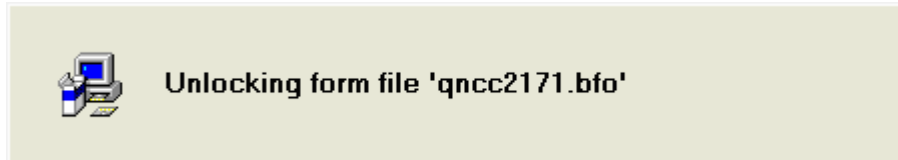
NOTE: You will be asked for organization information only if more than one organization level exists in Rembrandt.



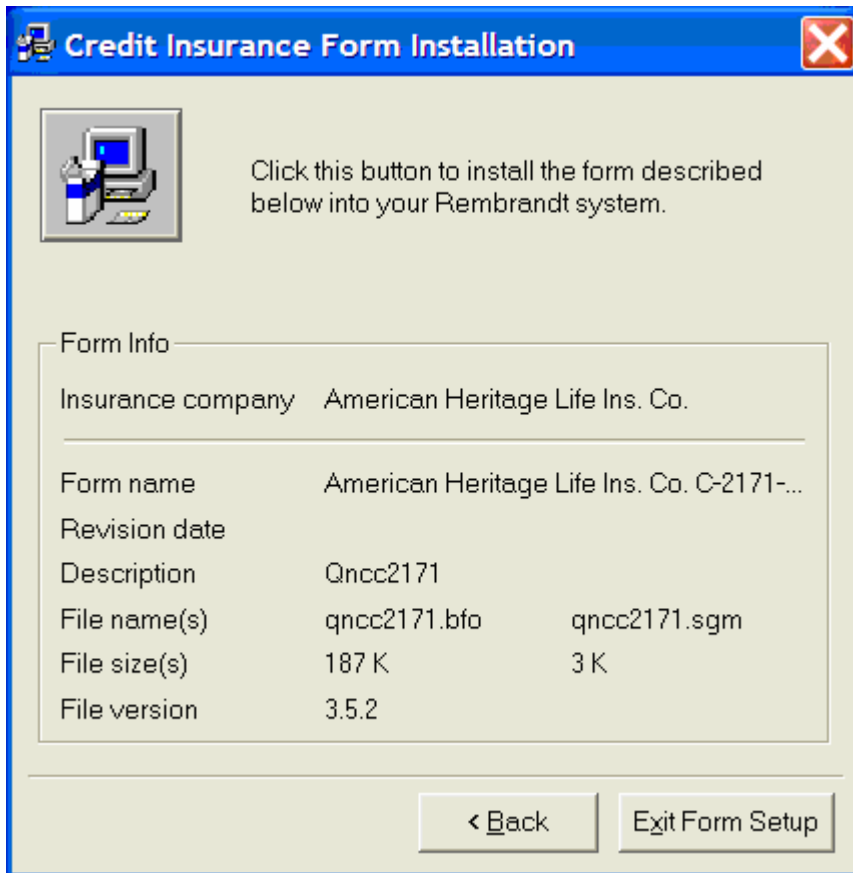
Each form must be installed at the topmost organization level for each subordinate organization or branch requiring use of the form. For instance, if the East Branch and the

West Branches seen in the image above, both require access to a given credit insurance form, that form would need to be installed only once by choosing the Last National Bank level and clicking **Next**. Once installed, if inheritance is not broken, the form will be available to subordinate organizations within the same jurisdiction. If, however, inheritance is broken, you will need to reinstall the form for each subordinate organization requiring use of the form.

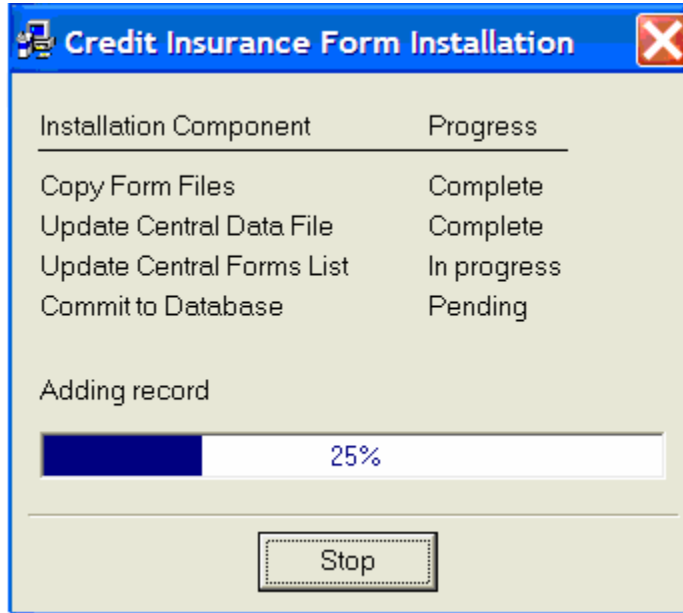
9. Next, the installation wizard will match your access code with the proper form and unlock the form.



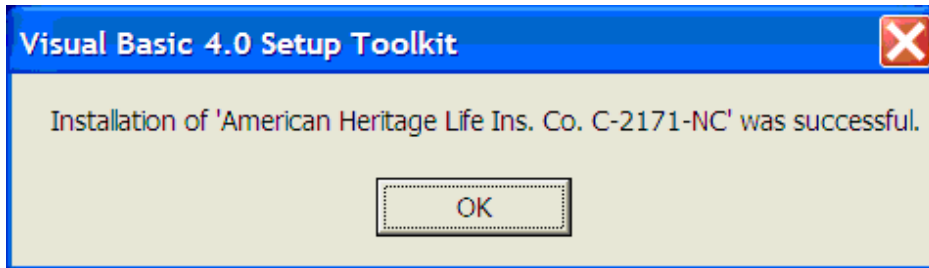
10. After the form is unlocked, the installation wizard will display further details about the form to be installed.



11. Click the button to in the upper left corner to begin installation of the form. Progress information is displayed as the form is being installed.



12. You will be notified when the installation has completed successfully.



13. After clicking **OK**, you will receive notification that the installation wizard has completed. Click **Finish** to exit Credit Life Insurance forms installation.

To install one or more additional credit insurance forms, repeat the installation beginning with Step 3 above.

Support

Our Software Support web site at <http://support.wolterskluwerfs.com/> includes:

- Documentation
- Downloads
- Frequently Asked Questions, FAQ's
- Training Information
- Support Information, including request forms for submitting support issues through e-mail.

To find out more, talk to a SupportLine Technician at 1-800-274-2711, ext. 124012. SupportLine is also available by fax at 1-800-860-8185.

