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## New Standalone Installation Checklist

Type of Install: New features and updated KB.

### Notes Before Starting – Please Read

- Locate your Organization's Rembrandt customer number. It will be required during the installation process.
  - The installation instructions list specific implementation options. If you are attempting to install in a manner other than what is listed, contact SupportLine (Technology) to discuss your options or for additional information.
  - Loan Administration Staff: Carefully review the Rembrandt Release Notes and User Guides documentation prior to using the software.
  - It is assumed Rembrandt Lending System has not been installed onto this workstation previously.
  - Rembrandt must be installed to a Windows professional workstation that meets or exceeds our minimum hardware requirements. Review the Rembrandt System Requirements information on the Wolters Kluwer Financial Services support web site, <http://support.wolterskluwerfs.com>.
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- Important!** Do not name the workstation "Rembrandt," or name it exclusively with numeric characters or any name with a space, slash, hyphen, dash, or other non-alphanumeric character.

- Once the software is installed, do not rename the computer.

### Pre-Installation Preparation

- Administrator security level access is required for the person completing the installation and for using the software once it is installed.
- Verify Microsoft TCP/IP has been installed and have either a static address or one assigned by a DHCP server on your network.
- Name resolution must be provided by your Microsoft network. Verify name resolution is accomplished via WINS, DNS, LMHOSTS files or HOSTS files.

- ❑ Internet Explorer must be installed and able to resolve to an address line when Internet Explorer opens. Internet access is not required to run the Rembrandt Lending System; Rembrandt uses components of Internet Explorer in the coding of the Lending documents it creates.
- ❑ Microsoft SQL Server 2005 Express Edition is a required component for Rembrandt standalone deployments and is included on the Rembrandt CD. SQL Server 2005 Express Edition will be installed with the Rembrandt standalone software. The instance name will be MSDERembrandt.
- ❑ Installation prerequisite: Microsoft SQL Server 2005 Express Edition requires installation of Service Pack 2 for Windows XP. Install the Microsoft service pack to your operating system and restart the workstation before attempting the Rembrandt software installation.

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**Note:** When applying service packs to your system, check your printer manufacturer, your backup software manufacturer or any other third party software provider prior to applying service packs to your system to ensure overall system stability and performance.

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- ❑ Restart the workstation before beginning the Rembrandt installation.

# New Standalone Installation

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**Important!** Every effort has been made to ensure an error-free installation process. If, however, an error message is encountered during installation, call technical support at 1-800-274-2711 X1124081 before proceeding. Rembrandt has several components that must be installed in sequential order; therefore it is very important you do not continue past an error message until a support technician instructs you to do so.

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- Stop virus scanning software services and processes temporarily for the software installation.
- At the root of the Rembrandt CD, execute the Setup.exe program. Read each screen carefully before clicking NEXT. If installing on Windows Vista, right-click Setup.exe and select Run as administrator.

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**Note:** After installation completes, all first time users of Rembrandt on a Windows Vista or Windows 7 standalone will need to right-click the Rembrandt desktop shortcut and select Run as administrator.

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- Select the following option to install the Rembrandt Standalone software:
  - o Rembrandt Local Setup (Standalone setup)
- Microsoft .NET Framework 2.0 and Microsoft Installer 3.1 will be installed if the current versions are not already on your workstation. The installation will take some time. Follow the onscreen instructions. If the components had to be updated, your workstation must be restarted before the Rembrandt installation will continue.
- After the system restarts, the installation will continue with Microsoft SQL Server 2005 Express Edition, the Rembrandt database will be created and other Rembrandt components will be installed. This will take some time. Follow the onscreen instructions.
- The workstation will require a restart at the end of the Rembrandt file placement and installation process. The setup program will attempt to continue the software installation after the restart. Be sure you login as the same user throughout the entire installation process.

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**Note:** After system restart, the database initialization program will run. It is important the process be allowed to complete without interruption.

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## Database Initialization

- After the workstation has restarted, the Rembrandt Initialization process will begin with the Organization Initialization screen. Use care when entering data on the Organization screen and verify data entered before clicking Next. Record your settings below:
  - o Location ID \_\_\_\_\_ (This item typically refers to host information. If unsure what to enter, enter 01.)
  - o Legal Name \_\_\_\_\_
  - o Jurisdiction \_\_\_\_\_

# Software Security and Access Permissions

- ❑ As part of the Rembrandt standalone installation, a local security group titled 'RembrandtUsers' will be created on the workstation. The name of the currently logged on user, for example, Administrator, will be added to the group during the installation. Any login requiring access to the Rembrandt software must be a member of the local RembrandtUsers and Local Administrators Security groups.
- ❑ To add users to Rembrandt:
  - Login to the system using the administrator account that installed the software.
  - Right click My Computer, select Manage, then Local Users and Groups.
  - Open Groups and then open the RembrandtUsers group.
  - Add the appropriate login ID's and click OK.
  - Open the Administrators group.
  - Add the appropriate login ID's and click OK.
  - From Rembrandt's User Management utility, select Options, Load Users and the login ID's will be added to Rembrandt.

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Note: When adding users to Rembrandt on Windows Vista, right-click the Rembrandt shortcut and select Run as administrator. Not running as administrator will result in an automation error while loading users.

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- You must now assign the new login ID's permissions within the software. See the Rembrandt User Guides for further information.

## Final Steps

- ❑ Restart any backup services and virus scanning services that had been stopped for the installation. Configure your backup routine to include the newly added Rembrandt software. See the Rembrandt Maintenance web page for backup and restore guidelines.
- ❑ Configure your backup routine to backup Rembrandt data according to the guidelines in the Rembrandt Standalone Maintenance guide, [http://support.wolterskluwerfs.com/Product\\_Support/rembrandt\\_maintenance.asp](http://support.wolterskluwerfs.com/Product_Support/rembrandt_maintenance.asp), on the Wolters Kluwer Financial Services support web site.

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Note: A free utility, Microsoft SQL Server Management Studio Express, is available at <http://msdn.microsoft.com/vstudio/express/sql/download/>. This utility provides a graphical user interface for Microsoft SQL Server 2005 Express Edition, simplifying configuration chores such as data moves, backup, restore, and so on.

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- ❑ Refer to the Rembrandt User Guides for important setup and configuration information prior to using the Rembrandt Lending System.
- ❑ Check <http://support.wolterskluwerfs.com> on a regular basis for updates or current information regarding Rembrandt.

- You will need to download and install an update from Microsoft in order to view the Rembrandt help files on Windows Vista. For more information on the update, visit <http://www.microsoft.com/downloads/details.aspx?familyid=6ebcfad9-d3f5-4365-8070-334cd175d4bb&displaylang=en>.

# How to Contact SupportLine

## Support Web Site

Visit our Software Support web site for documentation, downloads, frequently asked questions, training, and support information, or to submit issues through e-mail at the following location:

<http://support.wolterskluwerfs.com>

We believe you'll find this site to be a valuable source of support information. We have added links to many industry sites that we think will benefit you.

## Contact Us by Phone

You can call our SupportLine technicians at 1-800-274-2711. Our support staff is available Monday through Friday, 7 A.M. to 7 P.M. Central Time. Voice mail operates continually, allowing you to leave us a message after hours and on weekends. Support staff checks voice mail on the next available business day.

To help us handle your question as quickly as possible, have these items handy before you call:

- product name and version number
- product customer number
- operating system and version number

## Program Use Questions

Call 1-800-274-2711, ext. 1124012

## Technology / Installation / Hardware or Systems Questions

Call 1-800-274-2711, ext. 1124081

## Contact Us by Email

Use this email to contact us with questions: [rmbrtsup@wkglobal.com](mailto:rmbrtsup@wkglobal.com).

## Contact Us by Fax

Fax us, Attention: SupportLine, at 320-240-4252.

## Contact Us by Mail

If you prefer, write a letter detailing your question and send it to:

SupportLine  
Wolters Kluwer Financial Services  
P.O. Box 1457  
St. Cloud, MN 56301

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